

# District Board of Officers Agenda/Minutes Template

Meeting Opened at \_\_\_\_\_ by President

## **Roll Call of District Board – Circle Absent or Excused**

President – Present – Absent - Excused

Vice President – Present – Absent - Excused

Chaplain – Present – Absent - Excused

Treasurer – Present – Absent - Excused

Secretary – Present – Absent - Excused

Sergeant-at-Arms - Present – Absent - Excused

## **Roll Call of Lodge Officers – Circle Absent or Excused**

### **Lodge #1**

President – Present – Absent - Excused

Administrator – Present – Absent - Excused

### **Lodge #2**

President - Present – Absent - Excused

Administrator – Present – Absent - Excused

### **Lodge #3**

President - Present – Absent - Excused

Administrator – Present – Absent - Excused

### **Lodge #4**

President - Present – Absent - Excused

Administrator –Excused

## **Read the Board of Officers Meeting Minutes from**

Motion to Accept the Minutes by

2nd by

## **Financial Report –**

## **Unfinished Business**

## **New Business**

## **Current Membership Numbers as of**

### **Lodge**

Lodge #1 – Total Membership Up or Down How Many

Lodge #2 – Total Membership Up or Down How Many

Lodge #3 – Total Membership Up or Down How Many

Lodge #4 – Total Membership Up or Down How Many

### **Chapter**

Chapter #1 – Total Membership Up or Down How Many

Chapter #2 – Total Membership Up or Down How Many

Chapter #3 – Total Membership Up or Down How Many

Chapter #4 – Total Membership Up or Down How Many

Endowment – Amount Collected \$

Meeting Adjourned At \_\_\_\_\_ am